

LITTLE LAMBS CHILD DEVELOPMENT CENTER PAYMENT AGREEMENT

My child(ren), _____, will be attending Good Shepherd's Little Lambs Child Development Center beginning _____, for the 2017-18 school year.

The set fee will be in effect until a new agreement is signed by me. This fee per child will be paid by the 5th of each month in advance.

Tuition payments can be made by cash, check, credit/debit card, or automatic electronic debit; receipts will be given for payments if requested. Cash payments will not be accepted unless paid to the office manager or assistant in person, with a receipt written.

My child(ren) will be attending the following:

Preschool Classes and Monthly Tuition Rates:

_____ Preschool-3, Tuesdays & Thursdays	\$155.00
_____ Preschool-3, Mondays, Wednesdays, & Fridays	\$190.00
_____ Preschool-4, Tuesdays & Thursdays	\$155.00
_____ Preschool-4, Mondays, Wednesdays, & Fridays	\$190.00
_____ Pre-Kindergarten, Monday through Friday	\$250.00

Optional Extended Care can be added before or after class (8:00-8:30 a.m. or 3:30-4:00 p.m.) or during the lunch hour (11:30 a.m.-12:30 p.m.) for \$2.50/half-hour in addition to Preschool Class tuition above. Extended Care must be scheduled through the office in advance so that adequate staffing can be arranged. Extended Care fees will be totaled and billed at the end of each month.

Extended Care is not available during class times (8:30-11:30 and 12:30-3:30) or after 4:00 p.m. Children attending morning classes must be picked up no later than 12:30 p.m., and children attending afternoon classes must be picked up no later than 4:00 p.m. If my child is not picked up at the scheduled time, I will pay the required late fee of \$5.00 for every 15 minutes.

Parents with more than one child enrolled at Little Lambs will receive a 10% discount on the additional child(ren)'s tuition.

A 10% late fee will be charged for accounts not paid by the 15th of each month. I understand that if my payment is not made by the 25th of the month, my child will not be allowed to attend until it is paid IN FULL plus all late charges.

(continued on back)

I understand that there is no automatic reduction of fees when my child is on vacation, ill, or gone from the Center for any other reason.

I understand there is a returned check fee of \$25.00.

When withdrawing a child from Little Lambs Child Development Center, written notice to the director is required four weeks in advance. If four weeks' advance notice is not given, I will pay tuition four weeks from the time the notice is given.

Little Lambs Child Development Center has the right to terminate any child from this facility if the child is determined by the Director to be unmanageable. This may include disrespect to staff, violence toward employees or other children, foul language, or any repeated bad behavior. The staff will always try to deal with the problems first and alert the parents to the problems. Dismissing a child from the Center is viewed as a last resort if the parents are unable to help or the child will not abide by the Center's rules.

I have read the above contract and I understand and agree to abide by my chosen rate schedule.

Parent/Guardian's Signature

Date

Director's Signature

Date